

SPRINGFIELD AREA LEGAL SUPPORT PROFESSIONALS

POLLY HUNTER MEMORIAL SCHOLARSHIP

Instructions and Application

PLEASE FOLLOW CAREFULLY. If any of the rules or these instructions are not strictly adhered to, the application will be DISQUALIFIED.

1. Application and all attachments must be submitted in QUADRUPPLICATE.
2. Application must be fully completed and submitted by the sponsoring school, signed by an administrative official of the sponsoring school.
3. **The name of the applicant shall appear only on the application.** Please substitute the word “applicant” in all attachments except for the application form.
4. Applicant must carry the equivalent of a 3.5 grade point average or higher and be in the top 25% of his or her class.
5. Attach official high school transcript of grades or transcript of last four years' grades, if presently in school of advanced education.
6. Attach only two one-page letters of recommendation addressed to the Scholarship Chairman of the Springfield Area Legal Support Professionals. These letters must be signed by someone other than an applicant or member of the applicant's family. Each letter shall describe:
 - (a) The applicant's personality, character, and drive; and
 - (b) The applicant's home background and financial need.
7. Attach a one-page (8 1/2" x 11"), unsigned biographical statement in narrative form, prepared and typed by the applicant showing:
 - (a) Schools attended, school activities (honor clubs, choir, etc.), accomplishments (awards, languages, etc.), outside activities (church, civic, etc.), employment and hobbies;
 - (b) Family background, including occupation of applicant's father and mother, if employed, and number of children in family; and
 - (c) Reason why applicant should receive a scholarship.



**APPLICATION FOR
POLLY HUNTER MEMORIAL SCHOLARSHIP AWARD**

Applicant's Name: _____

Home Address: _____

Telephone: _____

SIGNATURE OF APPLICANT

School: _____

Sponsor: _____

Address: _____

Telephone: _____

SIGNATURE OF SPONSOR

FOR COMPLETION BY SALSP SCHOLARSHIP CHAIRMAN

Date of Application Postmark: _____

All attachments included: ___ Yes ___ No

- If no, check missing attachments:
- 1. Transcript of Grades
 - 2. Two (2) Letters of Recommendation
 - 3. Biographical Statement